**BOARD OF TRUSTEES MEETING MINUTES**

**July 16, 2018**

The Board of Trustees of Sauk Valley Community College met in regular session at 6:00 p.m. in the Board Room at Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Stoller called the meeting to order at 6:00 p.m., and the following members answered roll call:

 Robert Thompson Lisa Wiersema

Ed Andersen Margaret Tyne

Dennis P. Fulrath Student Trustee Shkelcim Zeciri

Absent: Brian Duncan

SVCC Staff: President, Dr. David Hellmich

Vice President of Academics and Student Services,

Dr. Steve Nunez

Vice President of Business and Facilities, Melissa Dye

Dean of Institutional Advancement, Dr. Lori Cortez

Human Resources Director, Kathryn Snow

Director of Facilities, Frank Murphy

Director of Information and Security, Eric Epps

Senior Graphic Designer, Jenny Bumba

Executive Assistant, Dana Chacon

Consent Agenda: It was moved by Member Andersen and seconded by Member Thompson that the Board approve the Consent Agenda. In a roll call vote, all voted aye. Motion carried.

President’s Report: Dr. Hellmich provided the following information in his report:

 **Design Award – Jenny Bumba**

 Jenny has earned professional accolades by being awarded design honors by *Graphic Design USA* magazine (GDUSA). Her design for the Foundation event, *The Chocolate Rendezvous,* was chosen from more than 5,000 entries for its creative impact and ability to highlight the College’s event. This was Jenny’s 9th award.

**2017-2018 Sauk Serves Recap**

Dana Chacon and Dr. Cortez highlighted the first year of the Sauk Serves Program. Thirty-three employees participated, serving at 14 different events and accumulating over 170 hours of volunteer service in the community. This program promotes the College and allows Sauk faculty and staff to give back to our communities.

**Sauk/ Chambers *Business After Business Open House* Recap**

Dr. Hellmich and Dana Chacon provided a recap of the Business

After Business Open House that was hosted by the College on July

12, 2018. The event was in collaboration with the Dixon Chamber

of Commerce/Main Street, the Rock Falls Chamber of Commerce,

and the Sauk Valley Area Chamber of Commerce. This event

provided an opportunity for the College to promote its focus on

partnerships within our communities.

**Dixon Petunia Festival Leadership – Dana Chacon**

Dr. Hellmich recognized Dana Chacon and her leadership with the Dixon Petunia Festival. Dana has been on the Dixon Petunia Festival Board for 15 years and just completed her second term as the Board’s President. The Petunia Festival attracts thousands of visitors to the Sauk Valley and is a landmark community event.

Reports: *Student Trustee Report*:Student Trustee Zeciri shared that the student government officers had met. He also shared that the student activities committee participated in the Feed the Children event this summer.

*Foundation Report*: Dr. Cortez shared that the Sauk Valley College Foundation continues to grow. It received $4,000 from Culver’s for the Agriculture Program, the manufacturing initiative has grown to $150,000, and the Glenn Sauter Memorial Fund has been renewed. The Foundation is working with consultants on a feasibility study for a potential campaign. Lori asked that everyone mark her or her calendar on February 16 for the second annual *Chocolate Rendezvous*.

*ICCTA Report:* Member Thompson shared that he attended a meeting with Fritz Larson and John Louis. The annual retreat will be held in the Quad Cities in August; one of the main topics will be recruiting. Member Thompson shared that the next meeting will be held in Lisle on September 7 from 8:30 a.m. to 12:00 p.m.

2018-2019 It was moved by Member Thompson and seconded by Member

Tentative Budget – Andersen that the Board approve the first reading of the 2018-2019

 First Reading: Tentative Budget. In a roll call vote, all vote aye. Student Trustee Zeciri advisory vote: aye. Motion carried.

Working Cash It was moved by Member Thompson and seconded by Member

Fund Borrowing: Wiersema that the Board approve the resolution for the borrowing of $2,210,762, if needed. In a roll call vote, all vote aye. Student Trustee Zeciri advisory vote: aye. Motion carried.

RESOLUTION It was moved by Member Fulrath and seconded by Member

setting forth and Tyne that the Board approve the Resolution setting forth and

describing in describing in detail claims heretofore authorized and allowed

detail claims for proper community college purposes which are presently

heretofore outstanding and unpaid, declaring the intention to avail of the

authorized and provisions of Article 3A of the Public Community College Act

allowed for proper of the State of Illinois, as amended, and to issue $5,300,000 bonds

community college for the purpose of paying claims against the District, and directing

purposes which are that notice of such intention be published as provided by law. In a

presently outstanding roll call vote, all vote aye. Student Trustee Zeciri advisory vote:

and unpaid, declaring aye. Motion carried.

the intention to avail

of the provisions of

Article 3A of the

Public Community

College Act of the

state of Illinois,

as amended and to

issue $5,3000,000

bonds for the purpose

of paying clams

against the District,

and by directing that

notice of such intention

be published as provided

by law:

RESOLUTION It was moved by Member Thompson and seconded by Member

calling a public Wiersema that the Board approve the Resolution calling a public

hearing hearing concerning the intent of the Board to sell $5,300,000

concerning the Funding Bonds for the purpose of paying claims against the district.

intent of the Board In a roll call vote, all vote aye. Student Trustee Zeciri advisory

to sell $5,300,000 vote: aye. Motion carried.

Funding Bonds for

the purpose of paying

claims against the

district:

IncludED Course It was moved by Member Thompson and seconded by Member

Material Fee Tyne that the Board approve the course material fees as presented

Recommendation: starting with the fall semester. In a roll call vote, all vote aye. Student Trustee Zeciri Advisory vote: aye. Motion carried.

Agreement for It was moved by Member Wiersema and seconded by Member

College Security Andersen that the Board approve the College President to enter

Officer Services by into an agreement with Lee County for services of a College

and between Lee Security Officer who is a member of the Lee County Sheriff’s

County and Sauk Department to be paid by Liability, Protection, and Settlement

Valley Community Funds (Fund 12 Tort Fund). In a roll call vote, all except Member

College: Thompson, vote aye. Member Thompson abstained from voting. Student Trustee Zeciri advisory vote: aye. Motion carried.

Administrator It was moved with regrets by Member Wiersema and seconded by

Resignation – Member Thompson that the Board accept the resignation of Frank

Director of Murphy effective September 15, 2018. In a roll call vote, all vote

Facilities: aye. Student Trustee Zeciri advisory vote: aye. Motion carried.

Faculty It was moved by Member Andersen and seconded by Member

Resignation – Wiersema that the Board accept the resignation of Dr. Mary Lou

Computer Kidder effective July 31, 2018. In a roll call vote, all vote aye.

Information Student Trustee Zeciri advisory vote: aye. Motion carried.

Systems/Business:

Administrator It was moved by Member Fulrath and seconded by Member

Resignation – Wiersema that the Board accept the resignation of Dr. Savannah

Director of Student Mussington effective July 27, 2018. In a roll call vote, all vote aye.

Support Services Student Trustee Zeciri advisory vote: aye. Motion carried.

(TRIO Project

Director):

Administrator It was moved by Member Fulrath and seconded by Member

Appointment – Wiersema that the board approve the appointment of Joe Bright as

Director of Research the Director of the Research and Planning begging at a date to be

And Planning: determined and an annual salary of $55,000. In a roll call vote, all vote aye. Student Trustee Zeciri advisory vote: aye. Motion carried.

Administrator It was moved by Member Andersen and seconded by Member

Appointment – Thompson that the Board approve the appointment of Michael

Athletic Director: Stevenson as the Athletic Director beginning August 1, 2018 at an annual salary of $67,500. In a roll call vote, all vote aye. Student Trustee Zeciri advisory vote: aye. Motion carried.

Purchase of It was moved by Member Tyne and seconded by Member Andersen

Equipment from that the Board approve the third installment to the YMCA for the

YMCA: equipment listed in the amount of $26,154.86 to be paid from Funding Bond Proceeds. In a roll call vote, all vote aye. Student Trustee Zeciri advisory vote: aye. Motion carried.

Air Handler It was moved by Member Andersen and seconded by Member

Replacement Wiersema that the Board approve the completion of the air handler

Project Approval: replacement project to be paid with PHS and Funding Bond proceeds. In a roll call vote, all vote aye. Student Trustee Zeciri advisory vote: aye. Motion carried.

Educational Lab It was moved by Member Thompson and seconded by Member

and Employee Wiersema that the Board approve the purchase of the equipment for

Computer $166,957.01 from Funding Bond proceeds. In a roll call vote, all

Replacement: vote aye. Student Trustee Zeciri advisory vote: aye. Motion carried.

Adjournment: Since the scheduled business was completed, it was moved by Member Fulrath and seconded by Student Trustee Zeciri that the Board adjourn. In a roll call vote, all voted aye. Student Trustee Zeciri advisory vote: aye. Motion carried.

The meeting adjourned at 6:57 p.m.

Next Meeting: The next regular meeting of the Board will be at 6:00 p.m. on August 27, 2018 in the Board Room.

Respectfully submitted,

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Lisa Wiersema, Secretary